

**Mount Pleasant Public Library: Board of Trustees Meeting
Minutes of the Meeting of May 18, 2023**

Trustees & Liaisons present: Dick Malina, Mary Ann Quinn, Julie Edwards, James Riina, Rebecca Myers, Eric Neuman, Frank Casale, Kent Anker, Paul Alvarez (Village Liaison), Thomas Sialiano (Town Liaison)

Also present: John Fearon, Library Director; Martha Mesiti, Assistant Library Director

Trustees & Liaisons absent: Donna Gambaccini

Call to order

Administrative: Trustee Edwards called the meeting to order at 7:01 pm.

Minutes

The minutes of the April 20, 2023, Board meeting were approved. Moved by Trustee Neuman, seconded by Trustee Malina, and passed.

Opportunity to Hear from the Public

There were no members of the public in attendance.

Opportunity to Hear from Liaisons

The Liaisons had no particular reports.

Library Marketing Presentation: Stuart Vance (Consulting Art Director) and Amy Mackin (Marketing Librarian)

Stuart Vance, who serves as Consulting Art Director for the Library, and Amy Mackin, our Marketing Librarian, discussed their work to create a brand identity for the Library and ensure its consistent application in the Library's media presence and all of its outreach products. Efforts include updating design, tightening privacy policies, promoting the Library's offerings such as the Museum Pass program, and improving and expanding the Library's website and social media presence. The Board emphasized also the importance of raising the Library's profile within the Town of Mount Pleasant. In discussion that followed, the Library pointed out that its children's and teen librarians are paying visits to all the schools in our area, in Mount Pleasant and Pleasantville. Other discussion focused on outreach to the Hispanic community and efforts to make Children's programming and resources more accessible to Spanish-speakers.

Claims of Payment

After discussion, it was moved by Trustee Neuman, and seconded by Trustee Anker, that:
It is hereby resolved that, after review, the Library Board approves the following payments for the month of May 2023:

- Invoices charged against Trust & Agency Funds: \$1,245.32
- Invoices charged against the General fund: \$52,123.99
- Invoices paid via the Library credit card: \$1,882.77

202305-01 The motion passed.

Directors Report

Director Fearon reviewed the monthly financial statement and Library statistics, which overall are very positive.

The Library selected a contractor for the basement waterproofing project, but there is a problem with the company's insurance coverage. Consequently, there are further delays with the project, despite its high priority.

The Library has received feedback on the new trees and landscaping work along Romer Ave, and it will be following up on some work that varies from specifications in the contract. It still needs to select a tree for the front lawn. Director Fearon proposes consulting with various community groups concerning the choice of a tree. Village Liaison Paul Alvarez has offered to act as an intermediary in some of these discussions.

Finally, Director Fearon discussed the scope and various provisions of the revised Collection Management Policy.

A new trustee, Anthony Amiano, has been named to represent Mount Pleasant Public Library (along with North Castle, Bedford Village, and Pound Ridge) on the Westchester Library System (WLS) Board.

After discussion, it was moved by Trustee Anker, and seconded by Trustee Myers, that:
It is hereby resolved that the revised Collection Management Policy be approved

202305-02 The motion passed.

After discussion, it was moved by Trustee Quinn, and seconded by Trustee Malina, that:
It is hereby resolved that the Whistleblower Policy be approved

202305-03 The motion passed.

After discussion, it was moved by Trustee Neuman, and seconded by Trustee Anker, that:
It is hereby resolved that the Conflict of Interest Policy be approved

202305-04 The motion passed.

After discussion, it was moved by Trustee Myers, and seconded by Trustee Quinn, that:
It is hereby resolved that the following personnel items be approved:

- Lucille Kenny be appointed to the position of “Hourly Library Clerk: Special Assignment,” effective June 8, 2023, at Step 1—S.A. Library Clerk grade on the 2023 Authorized Personnel Salary Schedule

202305-05 The motion passed.

New Business

After discussion, it was moved by Trustee Neuman, and seconded by Trustee Myers, that:
It is hereby resolved, that the Library Board approves the Library’s closure on the morning of June 28, 2023, from 9:00 am – 1:00 pm, for staff safety workshops.

202305-06 The motion passed.

Trustee Riina moved for adjournment at 8:20 pm, seconded by Trustee Anker.

Next regular meeting: Thursday June 15, at 7:00 P.M.

Respectfully submitted,
Mary Ann Quinn
Secretary